

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 6:30pm

End time: 7:00pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Finished my testing on prototype
- What is planned to be done until the next scrum meeting?
 - Work with Tejash on getting emulator to work
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Doing research on getting an emulator to test applications. Team leader Anthony recommended Android studio
- What is planned to be done until the next scrum meeting?
 - Work with Anthony to download an emulator.
- What are the hurdles?
 - None

Victoria Riley:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Started outlining the structure of the form to ensure it supports clean data entry and future validation. Looked into how the Asset ID will be generated so it remains unique and consistent across the system.
- What is planned to be done until the next scrum meeting?
 - Identify the rules needed for validating required fields before saving to the database. Review the current database structure to confirm where new asset records will be stored.
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 3

- What was done since the last scrum meeting?
 - Researched common device and asset types
 - Defined initial categories: endpoints, servers, network devices, peripherals, software, licenses
 - Discussed metadata requirements per asset type
- What is planned to be done until the next scrum meeting?
 - Define custom fields per device type
 - Identify high-risk assets requiring stricter controls
- What are the hurdles?
 - None

Erika Pita:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Reviewed User Stories 6, 7 and 8 in detail and analyzed the requirements.
- What is planned to be done until the next scrum meeting?
 - Help clarify requirements and expected behavior.
- What are the hurdles?
 - None